
Recitation Syllabus
Sociology 1001: Introduction to Sociology
Fall 2011

Teaching Assistant: Kendra Hutchens
Required Text: Kerry Ferris and Jill Stein. *The Real World: An Introduction to Sociology*.
Office: Ketchum 414
Office Hours: Tuesday 10:30am - 11:45am; Thursday 12:00pm - 1:45pm; by appointment
Email: Kendra.Hutchens@colorado.edu

Please refer to this syllabus in conjunction with Dr. Downey's course syllabus

Miss the FIRST TWO recitation section classes and you will be dropped from the course
NO EXCEPTIONS

Recitation Sections: 203 Tuesday 12:00pm - 12:50pm
MUEN E118

201 Tuesday 3:00pm - 3:50pm
MUEN E123

202 Thursday 3:00pm - 3:50pm
EKLC E1B50

Overview:

This recitation is designed to both facilitate learning the material presented in lecture and to provide students with a forum to discuss sociological ideas and perspectives. Recitation is discussion oriented, thus, student participation is the driving force behind a good class experience. Students are expected to attend class prepared to present their own ideas, respectfully listen to the ideas of others, and engage in discourse.

Assignments and Grading:

<i>Assignment</i>	<i>Exam Date/Due Date</i>	<i>Total Possible Points</i>
Attendance	Throughout the Semester	100
Quizzes	Throughout the Semester	100 (10 p/quiz)
Short Paper	Tuesday, September 27th	100
Midterm Exam	Thursday, October 20th	100
Final Exam	Saturday, December 10th	100

Assignments Explained:

Section Attendance:

- Students may only attend the recitation section in which they are enrolled
 - Attendance will be recorded through roll or quiz completion

- Students may not attend other recitation sections
- If you are unable to partake in your recitation section due to an excusable absence (religious conflict, court date, university-sponsored activity), you must notify me within the first three weeks of class

Quizzes:

There will be 10 in-class **CLOSED BOOK** quizzes throughout the semester (10 quizzes, worth 10 points each = 100 points). These quizzes will focus on *class readings*. Quiz dates will not be announced in advance and missed quizzes cannot be made up, taken early, or late. Please note that if you leave class early after taking the quiz, it will not be graded.

Short Paper:

Students will work in groups of three to complete a paper by **Tuesday, September 27th**. We will discuss the details of the paper and cover preliminary work in recitation. If you miss the recitation(s) in which the paper is outlined, you are responsible for connecting with your fellow group-mates for information and are expected to contribute equitably.

Midterm Exam:

The midterm exam must be taken on the day and time, and in the place (HLMS 252, 2:00-2:50) that it is scheduled. **The midterm exam cannot be taken early or late. There is no make up exam for the midterm.** The midterm will be a multiple choice, short answer, and essay exam. The material on the exam will be drawn from lectures, recitations, and the required textbook readings (quiz questions may also appear on the midterm).

Final Exam:

The final exam is **REQUIRED** and must be taken on the day and time, and in the place (HLMS 252) that it is scheduled. **The final exam cannot be taken early or late. There is no make up exam for the final.** The final exam will be a multiple choice, short answer, and essay exam (quiz questions may appear on the final exam). *****Students who do not take the final exam will fail the course. NO EXCEPTIONS.*****

Calculating Your Final Grade:

450-500 points = A⁻ – A
 400-450 points = B⁻ – B⁺
 350-400 points = C⁻ – C⁺
 300-350 points = D⁻ – D⁺
 0-300 points = F

Important:

No grades will be released via email. Current grades will be available during office hours or by appointment. Any questions regarding grades or grading will be answered during office hours. If you cannot make office hours, it is your responsibility to email me to schedule an appointment. While grades are not negotiable, it is important to retain your graded assignments to ensure proper recording.

Course Readings:

The readings for this semester include one custom textbook and a set of readings accessible through CULearn.

CULearn:

You can find the on-line readings and an electronic copy of the syllabus on CULearn. Dr. Downey and I will also use CULearn to post assignments and important handouts, and to give last minute instructions. This means that you need to log onto CULearn on a regular basis.

Logging onto CULearn:

Login through CULearn: (1) go to <https://culearn.colorado.edu> (2) login using your CU Login Name and IdentiKey password; (3) after login, click on the link for FA2011:SOCY:1001:B - 200: Intro To Sociology; (4) click on the appropriate icon.

Adobe Acrobat:

In order to read most of the on-line readings, you need to have Adobe Acrobat installed on your computer. If it is not installed, you can download it free of cost from: <http://www.adobe.com/products/acrobat/readstep2.html>

Lecture Outlines:

Lecture outlines and important definitions are also accessible through CULearn.

Behavioral Expectations:

CU has a classroom behavior policy, found at: <http://www.colorado.edu/policies/classbehavior.html>. I suggest you familiarize yourselves with these guidelines as students are required to adhere to these standards.

In addition to the behavioral expectations outlined in the lecture syllabus (honor code, discrimination and harassment policies), you are expected to fulfill basic requirements of good classroom etiquette:

1. Be respectful of the Professor, TA, and your colleagues
2. Please avoid tardiness and/or leaving class early--if you must leave class early, please let me know before class.
3. Laptops and other electronic devices will not be tolerated. This includes the use of a cell phone. Please turn your phones to silent (not vibrate) before class. Cell phone usage will result in you being asked to leave recitation for the day and subject you to the loss of attendance points.
4. Do not wear headphones while in class.

While lively and enthusiastic debate and discussion are essential and encouraged, *insensitive, rude, or disrespectful comments based on race, gender, class, sexual orientation, religion, disability or beliefs will not be tolerated at any time*. I reserve the right to ask students to leave the classroom if I deem their behavior disruptive to the class, other students, or myself.

Sexual Harassment and Discrimination Policy:

As your TA, I have a responsibility to report any discrimination and sexual harassment issues brought to my attention. Please visit <http://www.colorado.edu/odh/> for an explanation of the University's current policies on harassment and discrimination.

University Honor Code:

Both students and faculty are expected to abide by the University's honor code, found at <http://www.colorado.edu/academics/honorcode/>. Cheating and plagiarism are taken very seriously and are grounds for failure in this course; furthermore, either can result in further academic disciplinary action. To plagiarize is to use another's words as your own, without proper attribution given to the original author.